



Minutes of the teleconference meeting (TC) of the WSAVA Executive Board (EB)

October 17th, 2023

The meeting was held via Zoom with Ellen Van Nierop as Chair.

Present

Ellen van Nierop (EvN)	President
Siraya Chunekamrai	Past President
Oscar Umana (OU)	Treasurer
Jerzy Gawor (JG)	Board Member
Nalinika Obeyesekere	Board Member

Richard Casey (RC)	WSAVA Secretariat
Liat Geller (LG)	WSAVA Secretariat
Debbie Gray (DG)	WSAVA Secretariat

The meeting was called to order at **13:00 UTC** by EvN.

1. Consent Agenda

- 1.1. August EB Meeting Minutes
- 1.2. Dates for Quarter 1 In-Person EB Meeting

2. Standing Report

2.1. Lisbon Congress (RC)

Whilst the Lisbon budget is still comprised of estimates, the WSAVA share is estimated at 430,000€. Full figure will be available late December.
APMVEAV will receive the contractually agreed 50,000€.

RC also advised the EB of a request made by the LHC to cover costs of hiring a communication & marketing expert from their side. This additional cost was not included in the proposed marketing budget.

The EB noted that the LHC is volunteer based and not salary based, and as this cost was not included in the budget, and not approved by WSAVA and Kenes prior to the hiring taking place, it cannot be covered by congress budget.

RC advised that the FECAVA reward will also be invoiced to WSAVA shortly.

2.2. China Congress (DG)

DG reviewed the current progress of preparation, and advised that the scientific program is taking shape and should have a theme/topics by end of November. All committees have been contacted as well as other stakeholders feeding into the scientific program.

There are discussions around the various support platforms in order to make sure the communication with speakers is seamless.

The EB raised concerns about the location and noise level around the WSAVA booth. LG

confirmed the location is central and that technology will be used to make sure it is possible to conduct sessions in the booth – TBA.

2.3. **Brazil Congress**

No updates to share.

3. **Strategy**

3.1. **Digital Content Manager**

(RC)

RC reviewed the job description and proposed budget for the new proposed DCM. The EB made several suggested revisions.

The EB further discussed the necessity in appropriate advertisement of the advert.

RC also reviewed the proposed expenditure for the new post.

3.2. **Hospital Standards net steps**

(NO & RC)

Following the meeting in Lisbon, a discussion is taking place as to should a committee be put in place and how will regional representation be handled. Once that is put in place, the suggestion is to create regional working groups (regions TBD by the overseeing committee) and their feedback will be streamlined by the committee into a working document.

The EB discussed possible expenditure for this proposed new committee.

3.3. **Budget 2024- early indications of budget**

(RC)

RC presented the estimated committee budget 2024 and indicated that due to flight costs to Suzhou, this budget would be double in 2024 and will lead to an expected loss. RC noted that the 5 year budget plan has had fluctuations and further expenditure added to it.

The EB discussed the strategy around committee budgeting, and various projects that are currently accounted for in the budget.

It was suggested that the committee budgets will be divided into travel and projects, and that travel budget will be capped. It was further noted that the ELC should be involved in the discussion going forward. OU and RC will submit a review for this budget.

4. **Operations**

4.1. **FAC ToR & Next Steps**

(RC)

The EB reviewed the proposed ToR for FAC.

4.2. **WOW Committee membership – changes of roles and new chair**

The EB reviewed the notification by WOW regarding changes in structure. The EB noted that the committee has to follow an open call process if they would like to bring in a new committee member.

4.3. **WSAVA Awards and proposal from the Bridge Club**

(RC&LG)

LG and RC presented a proposal for Award presentation cooperation received from the American Bridge Club. The EB discussed the current SOP and format around the WSAVA awards and it was decided that the secretariat will present a refreshed look and feel for the awards for China. It was also agreed to continue discussions with the Bridge Club around a possible cooperation and have an in depth discussion around the awards with the ELC for Rio 2025.

motion: To have RC and LG present a refreshed look for the current awards for China 2024, and continue discussions with the Bridge Club around a possible cooperation and have an in depth discussion around the awards with the ELC for Rio 2025.

All in favor,
Motion passed.

5. **AOB**

The EB was requested to submit travel plans for advocacy and outreach. The EB reviewed current invitations to attend regional congresses.

6. **Consent Agenda**

Motion to approve the Consent Agenda

All in Favour

The motion was passed.