



## Minutes of the teleconference meeting (TC) of the WSAVA Executive Board (EB)

April 13<sup>th</sup>, 2023

The meeting was held via Zoom with Ellen Van Nierop as Chair.

### Present

Ellen van Nierop (EvN)	President
Siraya Chunekamrai	Past President
Oscar Umana (OU)	Honorary Treasurer
Jim Berry (JB)	Board Member
Felisbina Queiroga (from 25 minute to 87 minute)	Board Member
Jerzy Gawor (from 30 minute)	Board Member
Joyce Dao (JD)	Financial Officer
Richard Casey (RC)	WSAVA Secretariat
Liat Geller (LG)	WSAVA Secretariat
Rebecca George (RG)	WSAVA Secretariat

The meeting was called to order at **12:05 GMT** by EvN.

### 1. Consent Agenda

- 1.1. Minutes of the 23<sup>rd</sup> EB meeting

### 2. Standing Reports

#### 2.1. Financial update (OU)

OU shared a report following a meeting between OU JD and FAC Chair and Baker Tilly. The 3 basic financial statements up to Dec 31<sup>st</sup> of 2022. OU reviewed the reports with the EB.

RC noted a missing invoice from Kenes that is not included in the report, and the report can be approved with the updated amount post receiving the missing invoice.

**Motion to approve the financial reports once the missing expenditure of 22,775USD is updated in the reports.**

**All in favor**

**The motion was passed.**

### 3. Operations

#### 3.1. Executive Director Report (RC)

RC shared with the EB an update regarding projects currently headlining the secretariat:

- Communications / Website supplier tender
  - Moving to interviews and expecting a recommendation next EB Meeting
- Recruitment of CL&DO

- Ad is live with over 100 applicants. First interviews to be held 18/19 May.
- Health for Animals Projects
  - Expert Group concluded final draft of Principals of Wellness, to be reviewed by JB and OU pre publishing.
  - H4A are eager to work on an a project focusing on accessibility of veterinary care.
- By-Laws
  - Status of feedback from stakeholders
  - Final version for EB approval on track for May EB meeting.
- Certificate in Pain Management
- Certificate in Professional Development & Personal Wellness
  - The EB discussed the course, integration with PWG and the wellness guidelines planned for launch in Lisbon.
- Call for Nominations for executive board member vacancy
  - Call for nominations to be sent out on April 26, with a two month window for nominations.
  - The EB discussed the changes proposed to the current by-laws in regards to the vacant EB vacancy and the need to align the vote under the current by laws with the new proposed new by-laws.
  - The EB recognized that certain board members, who are due to finish their term in the Lisbon World Congress, will not be able to go up to the next position because the voting is scaled and discussed the best way to resolve this.

Motion to make an exception to the by-laws and call for a 3 year term of a next executive board member, preferably from Asia.

All in favor

The motion was passed.

#### 4. **Congress Report**

(RC)

##### Lisbon

Programme is 90% confirmed, 308 delegated currently registered. RC also shared various updates regarding registration rates and sponsorship.

The EB discussed the necessity of onboarding a CLO to distribute the workload around WSAVA officers.

#### 5. **Communications Update**

(RG)

RG shared an update regarding the WSAVA communication over Q1.

Additionally, RG shared the news schedule for 2023, based on feedback from the WSAVA committees.

Emphasis was put on the need to manage the launch of various guidelines around the World Congress in September.

**6. PCO Tender**

RC updated a timeline for the PCO tender will be shared with the EB in the May TC.

**7. AOB**

LG updated the following initiatives launched:

- WSAVA Awards
- Michael J. Day Scholarship
- Social Contest

**8. Consent Agenda**

Motion to approve the Consent Agenda

All in Favour

**The motion was passed.**

**Next EB TC set for May 18<sup>th</sup>, 2023.**